

Centre County PAWS, Inc.
Board and Annual Meetings Minutes
May 28, 2019, 5:45 – 7:00 pm
PAWS Adoption and Education Center

Attending the Annual Meeting: Dave Abler (presiding), Lisa Bahr, Sara Becker, Angela Bischof, Maureen Casey, Michael Chilcot, Kris Clark (by phone), Jennie Conklin, Bob Conn, Kris Conn, Theresa Crossen, Kristin Dunmire, Matt Dunmire, Brian Eppley, Jennifer Evans, Dick Faulknor, Leslye Faulknor, Reenie Ferretti, Linda Friend, Bill Harvey, Ginny Ishler, Jeannette Macaluso, Ryan Macaluso, Heather Mannion, Ginny Newman, Heidi Petruzzi (recording), Danny Pydynowski, Krissy Pydynowski, Yvonne Riley, Kimberly Tierney, Megan Tomkiel, Paul Tomkiel, Jackie Wolfe, Monica Wright

Board Members/Staff Attending the Board Meeting: Dave Abler (presiding), Lisa Bahr, Mike Chilcot, Bob Conn, Brian Eppley, Reenie Ferretti, Ginny Ishler, Ryan Macaluso, Ginny Newman, Heidi Petruzzi (recording), Yvonne Riley, Monica Wright

PAWS Members and Guests Attending the Board Meeting:
Linda Friend, Heather Mannion, Megan Tomkiel

Dave Abler called the meeting to order at 5:48 pm.

Election of Directors

The following people were elected to the Board: Mike Chilcot, Bob Conn, Ryan Macaluso, Joan Ritchie, and Monica Wright.

Staff and Committee Reports, part one

Director of Finance Report – Brian Eppley emailed and distributed the financial report. PAWS should be at 33% of the budget for the year, but income is lower and expenses are higher. The loss in April, last year to this year, is comparable. Also, due to the late distribution, there was no mailer income in April. Income is higher than last year if planned giving is removed. Voucher expenses are at almost 50% with 2/3 of the year remaining. Medical and payroll expenses are at or under budget. The Board should reevaluate income and expenses in June before getting overly concerned about the budget. Dog adoptions are down significantly for April. There was one less transport, meaning that fewer dogs were available. The loss is somewhat misleading since there are more Guardian Angels for dogs this year, offsetting some of the lost dog adoption income. Cat Guardian Angels also are higher this year, almost twice as many, and cat adoption numbers are higher this year than last year. In addition, the poor weather during the first quarter probably impacted dog adoptions. So far, May is a better month than April for dog adoptions.

Member Questions and Comments

Heather Mannion gave a shout out to the PAWS staff, especially Megan, Lisa, Chris, and Alicia, for the amazing support they provided to the Publicity Committee during Centre Gives.

Action Item - Approval of April 23, 2019 Board Meeting Minutes - Heidi Petruzzi

Bob moved to approve the minutes. Monica seconded the motion. The minutes were approved unanimously.

Officer Reports

President Report – Dave Abler reported that Chris F. and Joan will not attend the meeting. Dave thanked the staff and the Publicity Committee for their hard work during Centre Gives.

Vice President Report – Yvonne Riley did not have a report.

Treasurer Report – Reenie Ferretti did not have a report.

Recording Secretary Report – Heidi Petruzzi did not have a report.

Staff and Committee Reports, part two

Director of Operations Report – Lisa Bahr distributed the operations report. Lisa reached out to Ralph Stewart of Bellefonte about the feral cat problem in the Borough so that the Council will keep PAWS in mind as a resource. Included in the report are edits to the Weapons Policy that were made after volunteer feedback. The Board will vote on the revised policy next month so that new Board members can review the document as a whole. Lisa shared a presentation and video about the new PAWSabilities program, a volunteer program for animal lovers in the community with intellectual disabilities.

Lisa also highlighted an ongoing collaborative effort with Hope's Dream Rescue and Sanctuary to rescue dozens of feral kittens from a colony in Zion. PAWS cleaned up the kittens and started them on appropriate medications. The kittens now are in foster homes. PAWS also held a clinic to spay or neuter the adults in the colony. Hope's Dream did most of the leg work for the rescue.

Development and Marketing Report – Chris Faust emailed the development report. The report highlights Centre Gives, which raised \$54,960 through 554 donors. The Fur Ball will be Saturday, September 28th. The Corn Hole Classic will not be held again.

Nominating Committee Report – Joan Ritchie was not present.

Personnel Committee Report – Yvonne Riley did not have report.

Membership Committee - Ginny Newman distributed an abbreviated version of the Membership Development Proposal that highlights the proposal's crucial points. The full proposal remains with the Membership Committee as a working document. The abbreviated version recognizes that an IT solution is necessary before the membership program can be implemented, but Ginny N. would like to work on the proposal while the IT solution is in process so that the Membership Program can be implemented as soon as technology allows. Lisa asked

who will track renewals and be responsible for key tags. Ginny N. is hoping that the new software will automatically track membership renewals. The Membership Committee will be responsible for recruiting businesses for the key tags and for obtaining the physical tags, but key tags will need to be mailed once per year on an ongoing basis. Reenie asked about limiting the membership program income to medical expenses and expressed concern about resulting accounting issues. Ginny N. noted that this was a suggestion from the membership advisory meeting as a way to motivate people to become members. The terms "animal welfare" or "animal care" would be easier for the finance team to manage. Bob asked if members paying on the monthly plan should be able to vote. Ginny N. responded affirmatively and Bob noted that the Bylaws state that membership fees must be paid in full for a member to have voting rights. Tracking membership fees with respect to voting rights would be labor intensive. The Board may need to give thought to changing the Bylaws to accommodate monthly memberships and gift memberships. Mike Chilcot will explore how the Bylaws could be changed to accommodate the membership proposal. Mike also suggested a disclaimer on the membership application form with regard to members keeping their contact information current.

New Business

Mike and Ryan officially introduced themselves. Dave will have an orientation session with Mike and Ryan to familiarize them with Board documents, committees, and policies. Lisa explained dog transports and suggested that Mike come in for a transport from Freedom Fences to get an idea of what PAWS does. Mike previously has visited briefly on a Sunday afternoon. Ryan has been an involved volunteer for several years.

Ginny N. moved to adjourn the meeting. Monica seconded the motion. The motion passed unanimously and the meeting adjourned at 7:04 pm.

The next PAWS Board Meeting is June 25, 2019.