

Centre County PAWS, Inc.
Board Meeting Minutes
July 23, 2019, 5:45 – 7:00 pm
PAWS Adoption and Education Center

Board Members/Staff Attending: Dave Abler (presiding), Lisa Bahr, Mike Chilcot, Bob Conn, Brian Eppley, Chris Faust, Reenie Ferretti, Ginny Ishler, Ryan Macaluso, Ginny Newman, Heidi Petruzzi (recording), Yvonne Riley, Monica Wright

PAWS Members and Guests Attending:
Alicia Starr

Dave Abler called the meeting to order at 5:50 pm.

Member Questions and Comments

None

Action Item - Approval of June 25, 2019 Board Meeting Minutes - Heidi Petruzzi

Bob moved to approve the minutes. Monica seconded the motion. The minutes were approved unanimously.

Officer Reports

President Report - Dave Abler noted that Joan was unable to attend the meeting. Officer elections were held during the June executive session. Dave, Ginny I., Reenie, and Heidi were elected to the President, Vice President, Treasurer, and Recording Secretary positions respectively for the 2019-2020 term.

Vice President Report – Virginia Ishler reported that the picture taken tonight is intended to increase volunteer recognition of staff and Board members. The picture will be placed in the newsletter and on the website.

Treasurer Report – Reenie Ferretti reminded the Board about the previously discussed investment strategy developed with the Investment Committee. Reenie and Brian are working with Vanguard to set up a Vanguard Star account for PAWS that will contain an amount equalling about six months of expenses. That will leave approximately 30% of reserves in CDs and about 50% in cash. The goal of the Vanguard Star account is to generate income, which that money is not doing currently. One question, once the account is set up, is whether or not the dividends should be reinvested or taken as income. The annual income from Vanguard Star would be about \$2,000 under current economic conditions.

Recording Secretary Report – Heidi Petruzzi did not have a report.

Staff and Committee Reports

Director of Finance Report - Brian Eppley emailed and distributed the finance report. June was an excellent month. There was a significant income gain in June that will help offset the four previous months' losses. The budget should be at 50% for the year; income is 47% and expenses are 52.45%. Medical expenses are increasing on the dog side. Spay/Neuter expenses are high, about 66% of budget. Capital expenses this month were for IT.

Director of Operations Report – Lisa Bahr emailed her report. She expressed kudos to Megan and Colin for covering for her while she was on vacation. The kitten promotion is going well, with over 50 adoptions completed or scheduled so far. Construction is progressing nicely. Lisa also expressed thanks to Reenie for approving additional cat side staff time to assist with the increased work load that the new wing will bring. PAWS, along with other beneficiaries, was invited to the State of the Art 50th Anniversary Dinner. Lisa and Chris commented that it was a lovely evening and they appreciated being invited. Lisa is doing a five minute interview segment for Comcast Newsmakers tomorrow.

Development and Marketing Report – Chris Faust emailed and distributed the development report. Most of the Summer Bingo tickets are sold. Chris sent out a Planned Giving Bequest packet to a couple from East Stroudsburg who are very impressed with PAWS. PAWS received, through the efforts of a volunteer who works as a Walmart trucker, a \$1,000 donation from Walmart for spay/neuter expenses. Plans for the Fur Ball are progressing. As of now, there are fewer sponsorships this year than last year. The committee is working hard to get more live and silent auction items. Chris and Dave encouraged all Board members to attend and bring friends if they are in town and to be a sponsor if they will be out of town. External promotions for the Fur Ball will begin after Bingo. Lisa suggested increasing the visibility of individual auction items in promotions.

Nominating Committee Report – Joan Ritchie was not present.

Personnel Committee Report – Yvonne Riley reported that the Personnel Committee met. Currently, the Committee is developing guidelines and processes for Committee responsibilities.

Unfinished Business

Revisions to the Prohibition of Weapons Policy - Lisa Bahr & Mike Chilcot (ACTION)

The existing policy and revised policy were included at the end of Lisa's report. There were no questions or comments. Mike moved to approve the revised policy. Bob seconded the motion. The revised Prohibition of Weapons Policy passed unanimously. Notification that the policy was revised will go out to volunteers in the weekly reports Lisa and Megan send out.

Ginny N. moved to adjourn the meeting. Reenie seconded the motion. The motion passed unanimously and the meeting adjourned at 6:33 pm, followed by an executive session.

The next PAWS Board Meeting is August 27, 2019.