

**Centre County PAWS, Inc.**  
**Board Meeting Minutes**  
**December 9, 2019, 5:45 – 7:00 pm**  
**PAWS Adoption and Education Center**

Board Members/Staff Attending: Dave Abler (presiding), Lisa Bahr, Mike Chilcot, Bob Conn, Brian Eppley, Ginny Ishler, Ryan Macaluso, Ginny Newman, Heidi Petruzzi (recording), Yvonne Riley, Monica Wright

PAWS Members and Guests Attending:  
None

Dave Abler called the meeting to order at 5:45 pm.

**Member Questions and Comments**

None

**Action Item - Approval of November 26, 2019 Board Meeting Minutes - Heidi Petruzzi**

Bob moved to approve the minutes. Ginny I. seconded the motion. The minutes were approved unanimously.

**Bylaws Revision and Mission Statement revisions**

In Executive Session last month, the Board approved some minor revisions to the Bylaws that will now go out to members for the 30 day review required by the Bylaws. The revisions add term limits for Board members, make a few small changes to the Board President duties to reflect the new Executive Director position, and repeal the Corresponding Secretary section. The new Mission Statement, Vision Statement, and Values Statement were in Lisa's report last month; these will be sent out to members for review as well. The membership will be notified about the changes to the Bylaws and the Mission, Vision, and Values Statements via email and post card.

**Action Item - 2020 PAWS Budget**

Brian reviewed the November financial statement. He noted that expenses look high due to the annual accounting fees and that the income side does not include about \$2,700 in memorial donations. Bingo was successful for the year, with higher income and lower expenses than budgeted.

Reenie and Brian met again recently to discuss the 2020 PAWS Budget. However, nothing materially changed in the time since the November Board meeting. There still is a very large deficit. Brian and Reenie removed the capital expense for lighting since that can be re-evaluated at a later date when the financial picture improves. There was a large gap between the spay/neuter budget and expenses in 2019. Time will tell if these expenses were excessive or if this is the new norm for spay/neuter. The Board and the Spay/Neuter Committee will keep an eye on the expenses in this category during 2020. The donation line items are a conservative estimate since there are not any specific purpose donations planned and most PAWS donations are relatively small. Only a small amount was added to the budgeted income in anticipation of increased donations resulting from filling the Executive Director position since it will take time for that person to bring in additional money. The budget includes eleven months of Executive Director salary, given the current status of the search process.

Bob moved to approve the 2020 Budget. Monica seconded the motion. The 2020 Budget was approved unanimously.

Ryan moved to adjourn the meeting. Ginny N. seconded the motion. The motion passed unanimously and the meeting adjourned at 6:16 pm, followed by an executive session.

The next PAWS Board Meeting is January 28, 2020.